

## Privacy notice

Dear participant,

In compliance with new General Data Protection Regulations, this leaflet provides information about how we store and use the information we collect as part of this research project, Exploring Alcohol and Ethnicity.

### How will we use information about you?

We will need to use information from you and your care team (where applicable) for this research project.

This information will include your name and contact details. Our research team at Queen Mary University London will use this information in order to do the research or to check your records to make sure that the research is being done properly and will act as the data controller for this study. This means that we are responsible for looking after this information and using it properly. Only the research team at QMUL will be able to see your name or contact details. Your data will have a code number instead. We always store and process information that identifies you (e.g., name, date of birth) separately to any other information we collect about you.

We will keep all information about you safe and secure.

Once we have finished the study, we will keep some of the data so we can check the results. We will write our reports in a way that no-one can work out that you took part in the study.

### What are your choices about how your information is used?

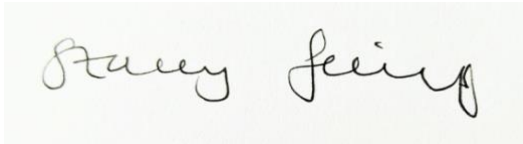
- You can stop being part of the study at any time, without giving a reason, but we will keep information about you that we already have. If you do not want this to happen, tell us and we can remove your information from the study. A decision to withdraw from the study will not affect the quality of NHS care you receive.
- We need to manage your records in specific ways for the research to be reliable. This means that we won't be able to let you see or change the data we hold about you.

### Where can you find out more about how your information is used?

You can find out more about how we use your information

- at [www.hra.nhs.uk/information-about-patients/](http://www.hra.nhs.uk/information-about-patients/)
- at our study website: [www.alcoholandethnicity.com](http://www.alcoholandethnicity.com)
- by asking one of the research team
- by sending an email to [Stacey.jennings6@nhs.net](mailto:Stacey.jennings6@nhs.net) or ringing us on 07841833442.
- by contacting the QMUL data protection officer (Jonathan Morgan) at [data-protection@qmul.ac.uk](mailto:data-protection@qmul.ac.uk) or to: Data Protection Officer, Queens' Building, Mile End Road, London, E1 4NS.

Kind regards,

A handwritten signature in black ink on a light-colored background. The signature reads "Stacey Jennings" in a cursive, flowing script.

Stacey Jennings

Chief Investigator